

# READ SANTA CLARA Tutor/Learner Monthly Report

Learner's Name: John Smith Tutor's Name: Jill Jones

Month/Year: 12/08 Number of Sessions: 5

Tutoring Site: Central

Round times to the nearest half hour:

Week 1    Week 2    Week 3    Week 4    Week 5

<b>Tutoring Time</b> (not including computer time)	Together	1.0	2.0		1.30	1.30
<b>Computer Time</b>	Together	.30		1.0	.30	
	Learner (by self)	1.0	.30	1.30	2.30	2.0
<b>Prep/Homework</b>	Learner	.30		1.0	2.0	
	Tutor	.30	1.0	.30	.30	.30
<b>Commute Time</b>	Learner	.30	.30	.30	.30	.30
	Tutor	.30	1.0	.30	1.0	.30

Please note that you can type more than one line when answering each question.

What literacy goals did you work on this month (related to work / home / community / self)?

Goals for work: reading and replying to email; home: reading health information; self: journal writing

What skills did you build this month?

Read with understanding; Convey ideas in writing;

Materials and methods used:

Computer, email from work, article on health in News for You, journal, flash cards

Other questions, problems, wonderful things....

Learned the use of articles "a" and "an"; learned ten new sight words; reported that he understands more of what he reads now. Checked out a library book by himself for the first time.

Classes, workshops, or other activities you've attended this month:

Dear Tutors and Learners: Please complete this form together and return it to Read Santa Clara by the fifth of each month.

Thank you! Mail to: Read Santa Clara / Santa Clara City Library 1098 Lexington Street Santa Clara, CA 95050

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